



Application Form for Hosting the Annual Conference of Society of Neurochemistry, India (SNCI)

Section 1: Applicant Information

1. Name of the Organizer/ proposer :

Position:

Phone Number:

Email:

SNCI Life Membership No.:

2. Host Institution/Organization:

Name:

Address:

Website:

3. Proposed Co-organizer/ Committee Members if any.. (List names, position, and affiliation):

1.

2.

3.

Section 2: Conference Details

1. Proposed Conference Title:

2. Preferred Dates: (Please provide tentative dates)

3. Venue:

Name:

Address:

Facilities Available: Auditorium, Seminar Hall, Lecture Halls and their Capacity:

Audio-visual equipment, internet access, etc.:

Distance from nearest airport and railway station:

4. Accommodation availability :

Details of Guest house/s availability:

Approximate numbers can accommodated:

5. Details of nearby hotels/accommodations availability for delegates:

Name of Hotel/Hostel:

Distance from venue:

Approximate cost range:

6. Local Transportation Arrangements (Shuttles, public transport):

Section 3: Conference Theme and Program

1. Proposed Conference Theme:

2. Proposed Scientific Sessions/Topics (Attach a tentative program outline if available):

3. Keynote and Invited Speakers (Include tentative names):

4. Pre Conference Workshop: (Specify techniques and expertise available):

Section 4: Financial Aspects

1. Estimated Budget:

2. Potential sources of sponsorship (funding):

2. Expected Number of Delegates:

3. Registration Fee (tentatively):

Students:

Faculty:

Industry Professionals:

Section 5: Institutional Support

1. Institutional/Organizational Endorsement: (Please attach a letter of endorsement from the head of your institution/organization.)

2. Additional Support Available: (E.g., institutional financial support, in-kind contributions, administrative staff, etc.)

Section 6: Past Experience

1. Experience in Hosting Conferences (if any): (Please list any prior experience of hosting national/international conferences.)

Section 7: Compliance with SNCI Guidelines

1. Adherence to SNCI Guidelines: - I/We confirm that the proposed conference will adhere to the guidelines and standards set by the Society of Neurochemistry India (SNCI). - [] Yes - [] No

2. Additional Comments (if any):

Declaration

I hereby confirm that the information provided in this application is accurate to the best of my knowledge, and I accept responsibility for organizing the SNCI conference in line with the society's expectations and standards.

Signature of Applicant

Date:

Attachments:

- 1. Tentative Program Outline*
- 2. Budget Estimate*
- 3. Letter of Endorsement from Institution*